



National Archives and Records Administration

700 Pennsylvania Avenue, NW
Washington, DC 20408-0001

MEDICAL TREATMENT RECORDS IN THE NATIONAL PERSONNEL RECORDS CENTER:

Inpatient/Outpatient Treatment Records

The Civilian and Military Personnel Records facilities of the National Personnel Records Center in St. Louis hold records documenting inpatient clinical and outpatient health records of military service members and their dependents for treatment received at Medical Treatment Facilities (MTF). This report outlines what files each facility holds and how to request information.

CIVILIAN PERSONNEL RECORDS (CPR):

- Prior to 2004, inpatient clinical and outpatient health records of military service members' dependents treated at Army and Air Force MTFs
- Since 2004, the inpatient clinical and outpatient health records of active service members, retirees and their dependents treated at Air Force MTFs
- Inpatient and outpatient records of Coast Guard dependents, humanitarian cases, and foreign nationals and retirees

MILITARY PERSONNEL RECORDS (MPR):

- Prior to 2004 inpatient clinical and outpatient health records of active service members and retirees treated at an MTF
- Since 2004, the inpatient clinical and outpatient health records of active service members, retirees and their dependents treated at Army and Navy MTFs
- Inpatient/outpatient records of military service members' dependents treated at a Navy MTF
- Inpatient and outpatient records of Coast Guard active duty members, reservists, and retirees

HOW TO REQUEST INFORMATION

To request information from inpatient/outpatient treatment records retired to NPRC (CPR) send written requests to the following address:

National Personnel Records Center
Civilian Personnel Records
111 Winnebago St.
St. Louis, MO 63118

To request information from inpatient/outpatient treatment records retired to NPRC (MPR) send written requests to the following address:

National Personnel Records Center
Military Personnel Records
9700 Page Avenue
St. Louis, MO 63132

Requests for dependent inpatient clinical and outpatient health records should include:

- Name of the Dependent at time of treatment
- Name of the military sponsor
- Sponsor's branch of service
- Sponsor's Social Security/Service Number
- Type of record requested
- Written authorization of the person of record, unless the person has not reached legal age
- For inpatient records include name and location of hospitalizing facility and year of hospitalization.
- For outpatient records include name and location of last treatment facility and year of last treatment.

Requests for active service members' or retirees' inpatient clinical and outpatient health records should include:

- Name of service member
- Branch of service
- Social Security/Service Number
- Type of record requested
- Include name and location of hospitalizing facility and year of hospitalization for inpatient records
- Include name and location of last treatment facility and year of last treatment for outpatient records

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